

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
JUNE 10, 2026

The June board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Kot, Jackson, Butler, K. Scott, and Reliford, all present.

The consent agenda was approved with a motion by K. Scott and supported by Reliford. Motion passed. The consent agenda consisted of the May 13 meeting minutes, The April 10 Road Tour special meeting minutes, and the June 9 special meeting minutes. The financial statement for May is as follows: CD's \$78,901.01, revenue sharing \$709,486.94, park \$49,494.44, fire millage \$78,055.61, road millage \$185,253.75, tax acct. \$7.07, trust & agency \$10,894.67, building admin, \$22,202.88 and the general fund \$38,551.32. Accounts payable for May had a total paid expenses of \$15,810.41 paid out of the general fund.

Karyn Belanger from Tri Hospital EMS attended the meeting as a guest speaker. She discussed the millage renewal that will be appearing on the August ballot. It is a ½ mill renewal (not an increase) of the previously passed millage in 2022. Karyn talked about how the previous millage has allowed for an increase in wages which has improved staffing. Ultimately, that has allowed for more staffing on the roads. There are currently 9 trucks that are available 24/7 while 2 more are used on a scheduled timeframe. It was reported that call volume has increased by 5%, but response time has been able to be decreased by 5%. The millage has also helped with free training for the Fire Department as well. If this millage renewal does not pass, Karyn stressed how detrimental it would be to the county with not having the necessary funding to keep operations running as they currently are.

Township Dumpster Day went well. The Township went over budgeted amount for the dumpster line item due to large number of tires received for disposal. Jackson made a motion to approve the attached budget corrections as well as approve the bill from Jeff's Rubbish for \$2,100.00 and the invoice from Demaray Tire Recycling for 325 tires at a cost of \$1,137.00. Butler supported the motion.

All in favor Aye: 5 Nay: 0

Motion passed.

The limestone haul for the township is now complete. Road grading has not been done at this time and chloride is expected to be applied to the roads the middle of

this month. Supervisor Butler presented four invoices from the St. Clair County Road Commission that all came in under budget. The total for the limestone haul is \$162,963.45 less the match money of \$30,046.00 bringing the total amount due to \$132,917.45. The Township budgeted \$145,000.00. The Township's share for the Miller Rd culvert replacement between Metcalf and Siegel Rd came out to \$1,933.02 and the crossroad culvert replacement on Imlay City Rd came out to \$1,077.36. The 2026 Local Road Funding Assistance Program for the culvert replacement on Carney Rd over the Gleason Drain came in at \$31,990.36. This project was a 50/50 split with the Township's share being \$15,995.18. Butler made a motion to approve and pay the limestone haul invoice against the gravel or limestone line item and the remaining three invoices against the culvert grant line item. K. Scott seconded the motion.

Roll call: Jackson; Yea, Butler; Yea, K. Scott; Yea, Reliford; Yea, and Kot; Yea. Motion passed.

The Clerk and Treasurer informed the board that the audit went well. The auditors did not address many concerns. Treasurer Kot stated that she would like the Board to go over a few pages of the COSO form at every meeting. Clerk Jackson presented a bill from King and Messing Audit Services in the amount of \$850.00 for the annual ARPA reporting. The auditors informed the Treasurer that this reporting was still required even though the funds have been spent. They are hoping this comes to a close soon as they were surprised to learn there was still a filing requirement. Butler made a motion to approve the \$850.00 invoice to King and Messing for the annual ARPA reporting. Support was given by K. Scott.

All in favor Aye: 5 Nay: 0

Motion passed.

The KaBoom project continues to move forward and is on schedule for July 9, 10, and 11. Donations have been rolling in for food for the project dates. 60 volunteers are needed for Saturday the 11th. Thursday and Friday both need 30 volunteers.

Transition of the new Township office hours has been going well.

The letter to Mercury Broadband asking for continued expansion of their coverage in the Township was read to the Board and will be going out in the mail.

Treasurer Kot presented information on the Public Safety Revenue Sharing funds that was received in the amount of \$3,784.00. According to the State of Michigan Department of the Treasury, at least 75% of the distribution must be used to fund a law enforcement agency or law enforcement officers. Up to 25% of the distribution

must be used to fund other non-law-enforcement related public safety purposes such as training programs, equipment purchases, etc. The St. Clair County Sheriff's Office sent a letter requesting the township to subgrant the 75% to their offices. The Board decided they would like to subgrant the 75% to be split 50/50 between both Capac and Yale's police departments while using the remaining 25% for the purchase of an AED machine and training for the device at the Township Hall. Butler made a motion to approve the allocation of funds to Capac and Yale Police Departments and for the Township to purchase an AED machine and receive training as discussed. Reliford supported the motion.

All in favor Aye: 5 Nay: 0

Motion passed.

Treasurer Kot will call and make sure that the Township can use the funding the way it has been decided.

Clerk Jackson reported that the bill in the amount of \$2,507.62 is ready to be submitted to Yale Public Schools for the May 5th Special Election. Jackson went on to present recently received invoices to the Township. The first invoice from Kye's Extreme Lawn Care was received in the amount of \$520.00. Shumaker Technology Group invoiced \$1,035.00 for the annual website hosting package along with the 3 new Gsuite basic accounts for the Clerk, Treasurer, and Supervisor. The MTA invoice for the Township's annual membership dues, along with the legal and defense contribution was for \$2,211.43. Butler made a motion to approve the invoices from Kye's Extreme Lawn Care, Shumaker Technology Group, and MTA with support given by K. Scott.

All in favor Aye: 5 Nay: 0

Motion passed.

Jackson also stated that the Logic and Accuracy testing for the August election is scheduled for July 9th at 12:30pm with the public portion of the testing is scheduled for 2:00pm.

Treasurer Kot informed the board that BS&A Payments is live and discussed when to expect BS&A Cloud to go live. St. Clair County has not signed with BS&A Cloud so there is a delay. Kot also stated that summer tax bills will be going out July 1.

The Planning Commission presented architect drawings along with a building permit for PLC Toolbox. Planning stated that it is a commercial property and follows the Township ordinances. The found nothing wrong with the building

permit. Reliford made a motion to approve PLC Toolbox's building permit application. K. Scott supported the motion.

All in favor Aye: 5 Nay: 0

Motion passed.

The Park Committee reported that another KaBoom meeting is coming up.

The Building Administrator's report consisted of 11 items for the month of May.

Enforcement Officer's Report: A letter will be going out to an address on Brennan Rd for a blight complaint.

Correspondence: None.

Butler made a motion to adjourn the meeting, supported by Reliford. Meeting was adjourned at 8:46p.m. Motion carried.

Respectfully submitted,

Stephanie Jackson, Clerk