

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
FEBRUARY 12, 2025

The February board meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Keith Scott, Reliford, Kot, Jackson and Butler present.

The consent agenda was approved with a motion by Reliford and supported by Keith Scott. The motion was passed. The consent agenda consisted of the January 8, 2025 meeting minutes and the January financial statement. The January financial statement is as follows: CD's \$76,002.28, revenue sharing \$622,197.86, park acct. \$25,325.79, tax acct. \$903,979.47, T&A \$7,079.44, bld. admin. \$16,843.89 and the general fund \$16,644.34. Accounts payable for January had a total paid expenses of \$15,547.04 paid out of the general fund.

Treasurer Kot informed the board that she is seeing a lot of checks come in for tax payments where the numerical amount and the written amount do not match. She has been doing her best to contact these individuals for corrections. March 1st the roll gets turned over to the county.

The Board looked over the final draft of the Township Newsletter and agreed to have it printed in black and white at a cost of \$0.10/piece. This newsletter will be mailed with the tax assessment notices.

Butler received a quote from Lightning Electric to update the town hall lighting, move existing wiring, and install new plugs. Their quote came in at \$2,040.00 which was cheaper than the previous company's quote. Butler made a motion to accept the bid of \$2,040.00 from Lightning Electric to be paid out of the capital outlay line item. Kot seconded the motion.

Roll call vote: Reliford; Yea, Jackson; Yea, Kot; Yea, Butler; Yea, and K. Scott; Yea.

Motion passed.

Supervisor Butler stated that the Capac post master said requirements for a new mailbox would be that it has to be reachable from the passenger side of a vehicle. The Board decided that near the basketball hoop in the parking lot would be the best location.

Butler also is going to look into options to help heat the board room to help prevent the water from freezing. One suggestion was looking into a puck for the thermostat.

Keith Scott and Butler attended the annual St. Clair County Road Commission road meeting. There has been an increase for the cost of limestone. Drains has a carryover amount of \$5,273.86 from 2024's fiscal year which will bring the township's funds available to \$9,625.86 for the 2025 fiscal year Drain account. Match Money will be \$23,918.00 and the 70-30 match program will be \$10,323.

Friday, April 11 at 8:00a.m. will be the annual Road Tour.

The Carney Rd bridge project came in at an estimate of \$83,000 being paid with Commissioner Simasko ARPA money. Butler stated that this project might get moved to 2026.

The Community Foundation informed the Township that a \$25,000 donation has been committed from a private donor for the walking trail at Emmett Township's Park. March 17 at 2:00pm will be a meeting to go over funds for the park.

February 19, 2025 at 9:30am, Board members will be holding a Special Meeting for the purpose of a budget workshop. This will be to make any needed budget corrections to the existing budget and to look over and start forecasting for the 2025-2026 fiscal year budget.

March 4th, 2025 will be the Board of Review's Organizational meeting. Petition meetings will be March 10 and March 12. The Township is still looking for a Board of Review alternate.

Resolution #2025-02: Emmett Township Establish Annual Budget Hearing Date, was accepted with a motion made by Butler and supported by Jackson.
Roll call: Kot; Yea, Jackson; Yea, Butler; Yea, K. Scott; Yea, and Reliford; Yea.
Motion passed.

Resolution #25-03: Establish Township Supervisor Salary at \$14,500.00
was accepted with a motion made by Reliford and supported by K. Scott.
Roll call: Jackson; Yea, Butler; Yea, K. Scott; Yea, Reliford; Yea, and Kot; Yea.
Motion passed.

Resolution #25-04: Establish Township Clerk Salary at \$21,500.00
was accepted with a motion made by Butler and supported by K. Scott.
Roll call: Butler; Yea, K. Scott; Yea, Reliford; Yea, Jackson; Yea, and Kot; Yea.
Motion passed.

Resolution #25-05: Establish Township Treasurer Salary at \$19,500.00
was accepted with a motion by Butler and supported by Reliford.
Roll call: K. Scott; Yea, Reliford; Yea, Jackson; Yea, Kot; Yea, and Butler; Yea.
Motion passed.

Resolution #25-06: Establish Township Trustee Salary per meeting to \$120.00
was accepted with a motion by Butler and supported by Jackson.
Roll call: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea, and K. Scott; Yea.
Motion passed.

The Village of Emmett 2025/26 Fire Contract will be \$83,346.03 for the year. This was roughly a \$6,000 increase from last year. This may cost the township more than the Township's fire millage money, so future budgeting may need to be planned for this expense. Butler made a motion to pay the said fire contact. Kot supported the motion.
Roll call: Kot; Yea, Jackson; Yea, Butler; Yea, K. Scott; Yea, and Reliford; Yea.
Motion passed.

Clerk Jackson informed the board that she purchased the new Election Day laptop with a carrying case for roughly \$660.00. She also informed the board that there will be a May 6, 2025 election for Yale Public Schools pertaining to a sinking fund renewal.

Treasurer Kot received an email from VC3 that Windows 10 will no longer be supported come April. VC3 needs to be contacted to update the Township computers to Windows 11.

The estimate for drains at large for the year is \$10,000.

The Planning Commission gave their report. The sea container request on Sullivan Rd is not aloud.

The Park Committee gave their report.

Supervisor Butler presented the Building Admin report for the month of January.

There was no enforcement report.

Correspondence came from the County Commissioners. They are requesting supervisors to join their Environmental Health Appeals board as they have vacancies.

Butler made a motion to adjourn and was supported by Jackson. Meeting was adjourned at 8:33 p.m. Motion carried.

Respectfully submitted,

Stephanie Jackson, Clerk