

**EMMETT TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MONTHLY BOARD MEETING**  
**NOVEMBER 12, 2025**

The November board of trustees meeting was called to order at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Butler, K. Scott, Reliford, Kot and Jackson all present.

The consent agenda was approved with a motion by Reliford and support by K. Scott. Motion passed. The consent agenda consisted of the October meeting minutes and the October financial statement. The October financial statement is as follows: CD's \$77,568.08, revenue sharing \$604,275.76, park acct. \$35,646.59, Fire millage \$26,921.30, Road millage \$90,357.91, tax acct. \$9,606.81, trust & agency \$9,859.73, bldg. admin. \$20,824.63, and general fund \$48,186.90. Accounts payable for October had a total paid expenses of \$16,335.29 paid out of the general fund.

John Johnson from Nickel & Saph attended the Board meeting to go over cyber security quotes and answer any questions for the new insurance contract. Jackson made a motion to accept the new insurance renewal contract of \$6,566.00, which includes the \$400.00 for the position bonds, but will wait for a decision at a later date on the addition of cyber security coverage. Butler supported.

Roll Call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Jackson; Yea, and Butler; Yea Motion passed.

Supervisor Butler updated the Board on the last fire contract meeting. Rough numbers are still being worked out and a 5-year spreadsheet is supposed to be created representing 3%, 4%, and 5% increases. Thers is no information on when the next fire contract meeting will be.

Drone footage of the Township Hall and Park will now be taken in the Spring.

The Carney Rd project is complete. The Board is still waiting on invoices for this project. Butler informed the Board that the increase in price for this project may be due to more trees having to be removed than anticipated.

Montgomery Strachan will be doing the 2025/2026 snow plowing services. He is requesting that his charge for services be donated back to the Township.

**Resolution #25-15: CLASS C LIQUOR LICENSE APPROVAL AND RECOMMENDATION REQUESTED BY TELLY'S BAR & GRILL, INC.**

This request was for approval to have a tavern license converted to a class C liquor license for Tell's Bar & Grill to be located at the previous Whiskey Barrel. The resolution and request were approved with a motion by Butler and supported by K. Scott.

Roll call: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea, and K. Scott; Yea. Motion passed.

The Township is still waiting on another quote for tree removal in the park.

The new updated Earned Sick Time Act went into effect for small businesses on October 1, 2025. The Township has one employee that qualifies to earn paid sick leave. Hours are currently being tracked for earned sick time accrual, but the Board needs to work on getting a policy in place.

St Clair County Road Commission will be implementing a new program in 2026 called the Local Surface Program which would not require township match money. This program will eliminate the Local Limestone Match Program and can be used towards chip seal, microsurfacing, cape seals, asphalt, and road reconstruction. If all paved roads are in good condition, limestone gravel and chloride are acceptable uses.

Supervisor Butler informed the Board that the Township does not need to pay the invoice from Dependable Heating & Cooling for \$125.00 as they did not come back last year to finish the work this invoice pertains to like they were supposed to. Butler made a motion to approve the \$710.00 invoice from Dependable Heating & Cooling for repairs to the furnace as well as the \$1,143.94 invoice from St. Clair County Road Commission for the rest of the Keegan Rd culvert replacement. Support was given by Reliford.

Roll call: Kot; Yea, Jackson; Yea, Butler; Yea, K. Scott; Yea, and Reliford; Yea. Motion passed.

Clerk Jackson updated the board on two election trainings she recently attended.

Treasurer Kot informed the board she is getting the signature paperwork for the bank to update the signers. She also stated that the County is not looking to go to BS&A cloud this year. Winter tax bills go out the first week of December.

Planning reported that officer elections will be held at the next meeting. The Planning Commission stated that a resident on Atwell Rd wants miniature horses. Planning requested a manure management plan be submitted, which the board received. Planning informed the property owners that they need letters of approval from the neighbors as well as a site plan with offsets which was all received as well

The Park Committee informed the Board that 3 more trash cans were ordered to use up the rest of the grant money. The benches and pads have been installed and Union Properties included a BBQ grill pad at no additional charge.

The Building Administrator Report for the month of October consisted of 18 items.

Enforcement Officers Report: No ticket was issued for the blight complaint on Siegel Rd as the owners provided proof of cleanup.

No correspondence

Visitors: The residents issued the blight complaint on Siegel Rd wanted clarification on the blight notices they were issued.

Resident Joseph Leonard inquired about the KOA's driveway and ditching. He also informed the Board that he never received written notice that his Ag Building permit was declined. Supervisor Butler informed him that a stop work order for the building structure and pond was sent via certified mail. Leonard was told he needs to apply for a regular building permit and a pond permit.

Jackson made a motion to adjourn and was supported by Reliford. Motion passed. Meeting was adjourned at 8:24 p.m.

Respectfully Submitted,

Stephanie Jackson, Clerk