

Emmett Township Rec Commission
Meeting Minutes
January 15, 2024

Meeting called to order by Chairman Mueller at 7:00pm

Roll Call: Reliford, Mueller, Powers, Roose, Bowen present

Motion to approve December 18, 2023 minutes made by Reliford, seconded by Roose

Minutes:

- Reviewed how much of the Park Master Plan had been typed up
- Discussed the tables in the Park Master Plan and the challenges of getting the census info

No correspondence

Motion to adjourn made by Reliford at 8:10pm, seconded by Powers

Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary

Planning Commission
February 19th

7:00 meeting called to order

roll call Mueller, Powers, and Reliford
present. Bowen and Roose absent

Discussion on the playground equipment
that was donated to the park. Scott will
contact the insurance company to see
what is necessary to add it to the
insurance policy..

7:43 Motion made to adjourn By
Reliford Second By Powers

meeting adjourned

Respectfully Submitted By
Sandy Reliford
Sandy Reliford

Emmett Township Rec Commission
Meeting Minutes
March 18, 2024

Meeting called to order by Chairman Mueller at 7:30pm

Roll Call: Reliford, Mueller, Bowen, Roose, Powers present

Motion to approve January 15, 2024 minutes made by Roose, seconded by Powers

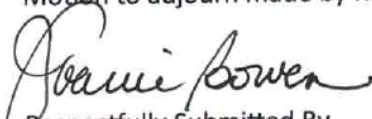
Motion to approve February 19, 2024 minutes made by Reliford, seconded by Roose

Minutes:

- Board approved park equipment that was donated – a round, cage like, monkey bar activity.
- Chairman Mueller talked to insurance company re: adding this piece of equipment to our coverage. It will cost an extra \$5.00/yr. We need to go pick the piece up from the current owner.
- Chairman Mueller wants to move the porta potty closer to the parking lot and install a new concrete pad and walkway.
- Chairman Mueller went to the Community Foundation meeting on March 7th. They're offering grants to small communities to help develop parks. No matching money is required.
- Chairman Mueller is going to meet with the grant writers on Wednesday, March 20th, to review our property map and show them what we want to do as well as walk around the property. Mueller drew a rough draft of a walking trail, discussed handicap accessibility, and ADA requirements that he will discuss with the grant writers.
- Roose will talk to the teacher leading the student council at the elementary school re: their upcoming meeting to talk about QR codes placed for learning or exercises at stations along the trail.
- Commission discussed a QR code mailed on a postcard to the community to see what they want in our park. What do we want on the survey? Mueller will ask grant writers what they have.
- Mueller wants to get consulting in place this year; help tweak Park Master Plan.

No correspondence

Motion to adjourn made by Roose at 8:19pm, seconded by Powers


Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary

*correct spelling
SURVEY*

*Motion to approve made by Reliford,
(w/spelling correction)
Seconded by Powers*

Emmett Township Rec Commission
Meeting Minutes
April 15, 2024

Meeting called to order by Chairman Mueller at 7:00pm

Roll Call: Reliford, Mueller, Bowen, Roose, Powers present.

Guest: Bill Horman

Motion to approve minutes (with correction of spelling error) of March 18, 2024, made by Reliford, seconded by Powers.

Minutes:

- Mueller asked Reliford and Powers to help move the donated playground equipment on Sunday, April 21st, to the township park.
- 62 kids, 15 parents, 5 – 6 teachers, are scheduled to come to the township park on April 22, 2024, around 3:30pm to do a spring cleanup. Ideas were discussed about what clean up would be done.
- Reliford shared the sale price of mulch being sold at Marathon on M-19.
- Bill Horman offered insight as to fencing around plantings to protect the plants from animals.
- Discussed passing out certificates of appreciation to the kids after they help with clean up. Reliford gathered bookmarks and buttons for Earth Day to share with the kids.
- Mueller spoke to Memphis Cub & Boy Scout Leader. There's one scout going for his Eagle Scout rank. He may come up with a project for the scout to do.
- Two reps from the county will work on our Park Master Plan to help write it with key information to help us qualify for grants in the future.
- Mueller spoke to the Yale Cub & Boy Scout Leader to see if they want to help with our park.
- Discussed other ideas, and possible donations, from local businesses and contractors.
- Discussed porta potty placement on playground side.
- Need to start printing pictures for the Park & Rec binder from first park meeting to every event.
- Bill Horman shared the idea of setting up a lockable mailbox with note stating their donation will help support the park.

No correspondence

Motion to adjourn made by Reliford at 8:25pm, seconded by Roose

Respectfully Submitted By,

Joanie Bowen
Joanie Bowen

Planning Commission Secretary

*Motion to accept made by
Reliford, seconded by Roose*

Emmett Township Rec Commission
Meeting Minutes
May 20, 2024

Meeting called to order by Chairman Mueller at 7:20pm

Roll Call: Reliford, Mueller, Bowen, Roose, Powers present.

Guest: None

Motion to approve minutes of April 15, 2024, made by Reliford, seconded by Roose

Minutes:

- Discussed five year recreation plan – tentative schedule set up by Community Foundation. The Township Board meeting is scheduled for June 12, 2024. It needs to be advertised, list a public comment section on the township website, post on the front sign and post the agenda. Additional requirements are needed from us for the meetings in the months following June.
- We set our special meeting with the Community Foundation for Monday, June 3, 2024, at either 6pm or 7pm. It will be arranged with the rep from the Foundation.
- Discussed idea of setting up an annual Earth Day event at the Township Park for the elementary school kids to come out and participate in. We won't know if the school can participate yet, or not, but the idea will be shared next year.
- Discussed ideas of having a car show, food trucks, etc. to set up at the park sometimes. Also discussed setting up permanent cornhole boards.
- Discussed the walking trail idea, and putting up QR codes along the trail with educational info for kids and adults to learn.

No correspondence

Motion to adjourn made by Reliford at 8:15pm, seconded by Powers

Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary



Motion to approve - Reliford
seconded - Powers

← Emmett Township Park Meeting Agenda 6-4-2024 Minutes

Emmett Township Park Commission
Agenda
June 3, 2024

Meeting Minutes

Call to Order by: Chairman Mueller at 6:00pm

Bowen

Roll Call: Reliford, roose, Powers, Mueller Present, and Bowman absent

Old Business:

- Review Park Tentative Park Planning Schedule: Discuss the schedule and make sure that the commission feels that the tentative schedule presented by Kim Harmer works with the township

New Business:

- Introduce Special Guest: Kim Harmer
 - Kim Harmer discuss Park Planning Process
 - Discussed:
 - Schedule for grants & Maintenance schedule.
 - Upcoming board meeting and having presence in the audience
 - Held conversation about grants and wording. Also discussed matching funds.
 - DNR grant and wording that needs to be placed in the grant.

Correspondence:None

Motion to adjourn meeting made by: Reliford, seconded by Powers.

@ 8:15pm

*Motion to approve:
Powers motion w/ connection
Reliford - seconded*

*Submitted By:
Joanne Bowen*

Emmett Township Rec Commission
Meeting Minutes
June 17, 2024

Meeting called to order by Chairman Mueller at 7:21pm

Roll Call: Reliford, Mueller, Bowen, Powers present. Roose absent

Guests: None

Motion to approve minutes of May 20, 2024, made by Reliford, seconded by Powers

Motion to approve June 3, 2024 Minutes with correction made by Powers, seconded by Reliford

Minutes:

- Reliford commented on feedback from public re: park ideas. Everyone liked a fitness trail, butterfly bushes, interactive ideas to have on the path (exercises stations, jogging markers, and other ideas still coming in)
- Reps from the Community Foundation shared a lot of information. Also presented (2) resolutions to the township board. The Board approved and signed the resolutions.
- Foundation is preparing the Master Plan for the park. The draft will be presented to the board then the public hearing will be set up at the July 10, 2024 meeting for August 14, 2024. At that time comments will be heard from the public.
- After the public hearing, we'll apply for a grant from the DNR in September. The passing of the resolutions opened up the ability to apply right away for a grant from St. Clair County, which has been done.
- Discussed idea of concrete pad circles for picnic table to be set on.

No correspondence

Motion to adjourn made by Reliford at 8:13pm, seconded by Powers

Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary

*Motion made by Roose, seconded by Powers
to accept June 17, 2024 mtg.
Joan Bowen*

Park Meeting Minutes

Call to order

Twp Park Committee

A meeting of Emmett was held at Township Hall on 9-16-24 Attendees included Scott, Mike, Sandy, Pat
Members not in attendance included Carrie, Joanie

Approval of minutes

Mike seconded by Sandy

Reports

Discussed trunk or treat at farmers Market on Oct 31

11 Venders at the Farmers Market

Car Show was a great success with 20 cars

Unfinished business

Discussed Painting a half court basketball court.

Adjournment

7:48 Sandy Seconded by Mike

Patrick Powers filling in for Joanie
Bowen.
Secretary

10-21-24

Date of approval



Emmett Township Park Commission
Minutes
October 21, 2024

Call to Order by: Chairman Mueller at 7:00pm motioned by Sandy seconded by Pat.

Roll Call: Reliford, roose, Powers, Mueller Present, and ~~Bowman~~ *Bowen* absent

Motion made by Reliford to accept the minutes as corrected, seconded by Powers

Old Business:

- Heard from the foundation about the architect drawing of the park.
- Scott to call foundation interested in grant for a 3rd resolution
- Car Show will continue, farmers market will close for the winter and resume on April 17th

New Business:

- Reached out to the Girl Scout to come for Fall Clean up
- Reached out to the school about Earth Day Clean up

Correspondence:

Motion to adjourn meeting made by: Powers Seconded by Sandy at 7:55

*Motion ^{to accept} made by Reliford, seconded by Roose, with correction.
all in favor.
Submitted by Joan Bowen*

Emmett Township Rec Commission
Meeting Minutes
November 18, 2024

Meeting called to order by Chairman Mueller at 7:17 pm

Roll Call: Reliford, Mueller, Bowen, Powers, Roose present

Motion to approve minutes of October 21, 2024, with correction, made by Reliford, seconded by Roose

Minutes:

- Discussed township newsletter going out with winter taxes, and putting in a small section listing the activities at the park.
- A second grant was sent to the Wilson Foundation. \$25k will be needed for match money.
- Eagle Scout made a new bench and birdhouse for the township park
- The elementary school is going to try and plan an outing for the kids to do a park clean up on Earth Day 2025
- Will be asking the Girl and Boy Scouts if they want to come do a fall/winter clean up
- A grant will be applied for in early 2025 from the DNR

No correspondence

Motion to adjourn made by Roose at 8:25 pm, seconded by Reliford

Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary



Motion to approve made by Reliford, seconded by Roose

Emmett Township Rec ~~Commission~~ ^{COMMITTEE}
Meeting Minutes
December 16, 2024

Meeting called to order by Chairman Mueller at 7:20 pm

Roll Call: Reliford, Mueller, Bowen, Powers, Roose, Hull present

Motion to approve minutes of November 18, 2024, made by Reliford, seconded by Roose

Minutes:

- We were denied our first grant application for \$5K
- Still waiting to hear about Wilson Foundation grant application
- The grant writers helping us will help us apply for the DNR grant. Our contract with the Community Foundation ends at the end of December 2024, but the grant writers will still be helping the township apply for the next stage of work to be done at the park.
- Chairman Mueller wants to send a thank you letter from the township thanking the Eagle Scout who built a bench and birdhouses for the township park
- Discussed idea of asking the Girl and Boy Scouts to make cornhole boards and sand bags for the park
- April 22, 2025 is Earth Day and the Park ~~Commission~~ ^{COMMITTEE} will schedule a spring clean up with the elementary school kids around this date, based on weather.
- The Pharaohs Car Club meeting is the first Friday of every month at the township hall at 7:00pm

No correspondence

Motion to adjourn made by Reliford at 8:00 pm, seconded by Powers

Respectfully Submitted By,

Joanie Bowen

Planning Commission Secretary

Joanie Bowen

*Motion made w/correction made
by Powers, 2nd by Hull*