

# EMMETT TOWNSHIP BOARD OF TRUSTEES

## REGULAR MONTHLY BOARD MEETING

SEPTEMBER 11, 2024

The September board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Reliford, Kot, Jackson, Butler and Keith Scott all present.

The consent agenda was approved with a motion by Reliford and supported by Keith Scott. Motion passed. The consent agenda consisted of the August meeting minutes and the August financial statement. The financial statement for August is as follows: CD's of 75,590.10, revenue sharing \$433,604.00, park acct. \$13,699.34, A.R.P.A. \$6,302.90, fire millage \$18,249.21, road millage \$26,510.57, Tax acct. \$158,030.17, trust & agency \$10,062.67, bldg. admin. \$20,122.99 and the general fund \$50,604.55. Accounts payable for August had a total paid expenses of \$58,416.03 paid out of the general fund.

The election drop box reimbursement of \$698.00 has been received by the Township. Clerk Jackson has started the process of the Early Voting election wage reimbursement for the August Primary election.

Scott Mueller will contact Demaray Tire for the September 21 Dumpster Day tire removal service and see what he will charge for the tire fees.

Kot informed the Board that summer taxes are due Monday September 16 and that the Township Hall will be open from 9am – 5pm that day to collect. She also is going to look into the retention schedule for the paper tax rolls that are currently being stored at the Village Hall.

**Resolution #24-17: Local Road System Funding Assistance Program;** was approved with a motion by Reliford and supported by K. Scott.

All in favor Aye: 5 Nay: 0

Motion passed.

This is to go towards the replacement of a cross road culvert on Keegan Road over the Cowhy drain between Rynn and Burt Road. The project is estimated to cost \$65,000. The Township will be responsible for \$25,000 plus ditching costs.

The culvert replacement was completed on Imlay City Rd between M-19 and Gleason.

The Rose Rd and Carney Rd ditching project came in \$10,000 higher than originally estimated. There is a good cross road tube that was installed 5 years ago that needs to be replaced with a larger tube. The original tube can be saved and reused somewhere else in the future. The Township would only be responsible for \$5,000 of the cost due to it being an over estimate. Butler made a motion to spend the extra money to fix the road project correctly and was supported by K. Scott. Roll call vote: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea, and Keith Scott; Yea. Motion passed.

A \$50,000 estimate came back to replace the culvert at Rynn and Keegan and ditch it all out. The money is not in the budget currently or in the budget for next year. It will have to be explored again in the future.

The Department of Homeland Security is offering municipalities a free SAFE assessment on how secure their buildings are for elections. They will be coming out to the Township Hall on September 16 at 9:00am.

The Farmer's Market on Thursdays from 2pm – 7pm is continuing to go great. Children are using the playground more and new vendors are continuing to come. There have been some comments made as to holes that need to be fixed in the park yard as well as a suggestion to have the walking nature trail loop through the Famer's Market vendor aisleway. The last planned date for the Farmer's Market is Thursday, October 31 unless the weather stays nice. In celebration of Halloween, the Park Committee plans to set up a Trunk or Treat at the Farmer's Market.

Montgomery Strachen will get in contact with the Township for a receipt for his snow plowing donation. He will continue his donation for this winter season's snow plowing service as well.

A new flag has been purchased for the parking lot to replace the old one that was in rough condition.

Clerk Jackson informed the Board that the outstanding bill for King and King has been paid and there was no double payment made to King and King. A voided check was not recorded into QuickBooks which caused the confusion.

Jackson also stated that Election source will be coming out Friday, September 13 at 10:30am to fix the new tabulator that has not been working so the Township can complete their acceptance testing. The tabulator was delivered without a battery or a cover plate.

Visual Edge IT supplied Supervisor Butler with a new updated quote for a new printer. The other printer companies that have been contacted never got back with him on quotes. The quote came back for \$4,249 for the initial purchase and install and a \$380.16 per year maintenance agreement. This is the same printer that Wales Township currently has. The existing printer will go to planning to use. K. Scott made a motion to use ARPA money to pay for the new printer and was supported by Reliford.

Roll call vote: Kot; Yea, Jackson; Yea, Butler; Yea, Keith Scott; Yea, and Reliford; Yea. Motion passed.

A PA116 was sent to planning for review, but it was not complete. The owner will be contacted to complete his paperwork so it can be brought to the planning meeting on Monday.

There was a blight complaint for a yard being overgrown. The individual was told to sign a complaint form and they no longer had interest in perusing.

Planning held their elections for Planning Commission and Park Committee Offices.

Reliford made a motion to adjourn and was supported by Jackson. Meeting was adjourned at 8:05p.m. Motion passed.

Respectfully submitted,



Stephanie Jackson, Clerk

