

EMMETT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING  
May 8, 2024

The April board of trustees meeting was called to order by the supervisor at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Jackson, Butler, K. Scott, Reliford and Kot all present.

The consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion passed. The consent agenda consisted of the April 10 meeting minutes and the April financial statement. The financial statement for April is as follows: CD's \$75,567.87, revenue sharing \$541,764.88, park \$16,573.82, A.R.P.A. \$16,709.00, fire millage \$56,644.75, road millage \$166,369.57, tax acct \$27.00, T & A \$8,297.57, bldg. admin. \$17,005.28 and general fund \$75,337.12. Accounts payable for April was \$160.73, making the total expenses for April \$14,973.09 paid out of the general fund.

All of the new desks for the office have been installed. New office chairs still need to be ordered.

Treasurer Kot was contacted by Toshiba seeing if the Township wanted a quote from them for a new printer.

The gravel hall for the primary roads was completed two weeks ago and the county has now started on the Township roads. They are expected to be done mid-May weather dependent. Supervisor Butler expects the Rose and Carny road project will take all of the match money. The St Clair County Road Commission is behind on quotes.

Clerk Jackson informed the Board that the reimbursement paperwork for the security camera repair on the election drop box has been submitted, and she is working on the February 2024 Presidential Primary Election reimbursement form. It is due May 27. She has not heard as to when reimbursements to the Township are expected to be received.

Sample colors for the office lobby walls have been painted to get input as to what color to go with. It is expected to be finished by the end of the month.

Information from the Township attorney has been received as to what the Comcast franchise agreement entailed. Butler made a motion to sign the Comcast agreement to allow the company to provide their services to Township residents. Kot seconded.

All in favor Aye: 5 Nay: 0

Motion passed.

Treasurer Kot discovered that there is \$169.23 of unclaimed funds to the Township from 2011 sitting in the Unclaimed Property Division. Kot informed the Board that she needs to get original documentation of the Township's tax ID # in order to receive the claim. Butler made a motion to approve Kot to get the necessary paperwork in order to file the claim for the money. Jackson supported.

All in favor Aye: 5 Nay: 0

Motion passed.

The Treasurer plans to use Ready Set Mail again to mail out Tax bills

Text my gov spoke with Treasurer Kot about their services that they would like to offer. It would cost the Township \$3,500 per year to be able to send out text messages to residents to inform them of tax payment due dates, election dates, meeting notices, and other notifications. Kot did not find this service as a practical use of funds. Butler suggested that the Township hold off on moving forward and the Board all agreed.

Supervisor Butler informed the Board that he was working on getting information sent over from Kenockee Township for a quote on the company they went through for a new digital sign for the Township Hall.

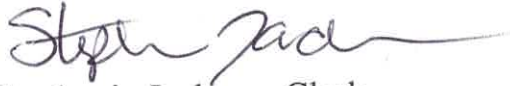
The Park Committee reported that roughly 74 kids came out for the Earth Day cleanup at the Township Park and that the new jungle gym was a big hit with the kids. They discussed possible options for materials to use to make walking trails, the possibility of getting a book drop box and accepting food bank donations.

The Planning Commission gave their report. It was determined that Jimmy Hull is owed his \$500 retainer for completing the KOA parking lot.

No Enforcement Officer Report

Jackson made a motion to adjourn the meeting and was supported by K. Scott. The meeting was adjourned at 8:09 p.m. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Stephanie Jackson", with a long horizontal flourish extending to the right.

Stephanie Jackson, Clerk

