

Emmett Township Planning Commission
Meeting Minutes
January 17, 2022

Meeting called to order at 7:05pm

Roll Call: Reliford, Roose, Mueller, Bowen present; Powers absent

Guests: None

Meeting Minutes:

- Board discussed the next steps to take to forward the amended electrical ordinance to Metropolitan Planning Commission. Decided to have Bowen call the Metropolitan Planning Commission to confirm what is required when sending them our amended ordinance for approval.
- Commission members discussed the property at 5900 Emmett Rd., owned by Ted Aldea. The pond work and the pole barn are the issues. Board agreed we need more documentation from EGLE from the July 31, 2019 meeting Ted had with them. Also need documentation of EGLE's approval for the pond as well as their approval for where the barn will be placed. The commission wants documented approval from EGLE for anything Aldea wants to do in the 100 yr flood plane. An EGLE permit is required for the proposed pole barn 46' x 48' within 100 yr flood plane and for the pond maintenance. Board needs proof of when the pond was dug since aerial photos from prior years show no pond. The Commission also wants a current site plan with his proposed changes to scale, including the Detroit Water Line. ~~Also need an existing topographical map.~~

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 8:52 pm by Roose, seconded by Reliford

Respectfully Submitted by Secretary,

Joan Bowen
Joan Bowen

Motion made to accept minutes with sentence struck out by Reliford; seconded by Bowen.

Emmett Township Planning Commission
Open Hearing
January 17, 2022

Meeting called to order at 7:00pm

Roll Call: Reliford, Roose, Mueller, Bowen present. Powers absent

Guests: None

Minutes:

- Chairman Mueller asked the board members if there were any additional questions regarding the Amendment to Article 15, adding section 15.19, Ordinance No. 2022-01, to revise our electrical ordinance. The board had no further questions or comments, and there were no guests in attendance to ask any questions.
- Chairman Mueller asked for a motion to accept the amendment. Motion to accept made by Roose, seconded by Reliford. All in favor. Roll call vote taken: Reliford – yes, Roose – yes, Mueller – yes, Bowen – yes.

Motion to adjourn the Open Hearing made at 7:04 pm, made by Mueller and seconded by Roose.

Respectfully Submitted
Joan Bowen

*Motion made to accept minutes made by Reliford,
seconded by Bowen.*

Emmett Township Planning Commission
Meeting Minutes
February 21, 2022

Meeting called to order at 7:05pm

Roll Call: Reliford, Mueller, Bowen present; Powers, Roose absent

Minutes Approved for January 24, 2022 made by Reliford, seconded by Bowen

Guests: None

Meeting Minutes:

- Discussed next steps in approving the electrical ordinance once Metropolitan Planning Commission sends their approval.
- Discussed the request by a resident on Craven Rd to build a pole barn. Agreed that Chairman Mueller would contact the resident and explain the need to make a small adjustment as to the location, which would then meet our ordinance.
- Discussed Tel Aldea's property and the need for approvals from DEQ/EGL that building and pond digging can be done next to Mill Creek on his property.
- Discussed Kelly property and their desire to move their address. They have a corner parcel and want to move their driveway and address for better placement of their house and barn and the ordinance requirements.

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 8:45 pm by Reliford, seconded by Bowen

Respectfully Submitted by Secretary,

Joan Bowen
Joan Bowen

*Motion to accept minutes with correction made by
Roose, seconded by Powers*

Emmett Township Planning Commission
March 21, 2022 Meeting Minutes

Meeting called to order by Chairman Mueller at 7:10pm

Attendance taken: Reliford, Roose, Powers, Mueller, Bowen present

Motion made by Roose, seconded by Powers to accept the February 21, 2022 minutes with correction

Guests in the audience: None

Minutes

- KOA wants to put up a fence right now to block campers from future parking area. Board recommends to accept proposal to put up a fence. It follows Article 15, Section 15.08, # 2 non residential fence ordinance. Further recommend a building permit be issued for the fence.
- Clerk Brown posted the new Voltage and KVA Requirements in the newspaper. New ordinance will be added to the zoning ordinance book.

No correspondence

Motion to adjourn at 8:40 pm made by Reliford, seconded by Roose.

Respectfully Submitted by Planning Commission Secretary,


Joan Bowen

Motion made on April 18, 2023 to accept minutes made by Powers, seconded by Reliford

EMMETT TOWNSHIP PLANNING COMMISSION
April 18, 2022 MEETING

Meeting called to order at 7:00 pm by Chairman Mueller

Roll Call: Reliford, Roose, Powers, Mueller, Present and Bowen absent

Motion to accept previous month's minutes made by: Powers
Seconded by: Reliford

Old Business:

- a. Review Master Plan: Looking at best way to add updated information to Chapters. Possibly look at the 2020 Census to update information. Had discussion about adding an additional chapter for updated information. Looked at Chapters 1-5 noted possible changes to existing land use and socioeconomic section
- b. Update the board members listing and table of contents in the computer version of the Master Plan

New Business

- a. Township to send written notices of intent to prepare and update/amend Master Plan to neighboring communities. Board looked at an example of a letter from Brockway Township about updating the Master Plan. Discussed using the letter as an example of what to send out to Emmett Township residents.

Correspondence

- A. Brockway Township Letter: Brockway Township sent a letter to the board inviting anyone interested in joining a meeting when they are discussing updating their Master Plan.
- B. KOA Letter of Intent: KOA of Emmett sent a letter of intent for the fence being built on the property. Letter looked good and the board agreed they are good to start the fence.
- C. Planning & Zoning Solar System Webinar: Chairman Mueller suggested anyone interested in attending. Board was interested in attending. Chairman Mueller called a special meeting on Thursday, May 12th to attend the webinar via zoom from 6:30-8:00 at the Emmett Township Offices.

Comments from the General Public: none

Meeting Adjourned at 8:40 pm
Moted by Reliford
Seconded by Powers

*Respectfully Submitted,
Joan Bowen*
Motion to accept as presented - Reliford
Seconded by: Roose

EMMETT TOWNSHIP PLANNING COMMISSION
May 12, 2022 SPECIAL MEETING
MINUTES

Meeting called to order at 6:30 pm by Chairman Mueller

Roll Call: Reliford, Roose, Powers, Mueller, Bowen Present

Motion to accept previous month's minutes made by: Reliford
Seconded by: Roose

Old Business:

New Business

- a. Discussed solar panels renewable energy zoom meeting. Addt'l thoughts:
 - 1.) Decommissioning solar panels plan
 - 2.) Setbacks
 - 3.) Sizes of panels – look in our zoning ordinance
 - 4.) Thought – when electrical inspector reviews the application, he can make recommendation for a fence and wiring method as per the National Electrical Code
 - 5.) Footprint

No correspondence

Motion to adjourn meeting at 9:00pm made by Roose
Seconded by Powers

Respectfully Submitted by Secretary,


Joan Bowen

5-16-22

Motion to approve minutes made by Powers, seconded by Roose

Emmett Township Planning Commission
May 16, 2022 Meeting Minutes

Called to order at: 7:15 pm

Roll Call: Reliford, Roose, Powers, Mueller, Bowen all present

Motion to approve minutes of May 12, 2022: Made by Powers, seconded by Roose

- Commission discussed requesting a plan for decommissioning solar panels with a solar panel applicant's letter of intent.
- Discussed allowing people to update their solar panels as long as it stays within their original plan.
- Prepared Notice of Intent to update our Master Plan
- Prepared letter to send to electrical permit applicant
- Discussed updates to Master Plan
- Discussed solar energy vs wind energy

Motion to adjourn meeting at 9:30 pm made by Reliford, seconded by Roose.

Respectfully Submitted by Secretary,


Joan Bowen

Motion to approve made by Mueller, 2nd by Reliford

Emmett Township Planning Commission

~~Agenda~~ *Minutes*
July 18, 2022

Call to Order by: Chairman Mueller at 7:07pm

Roll Call: Reliford, roose, Powers, Mueller Present, and ~~Bowman~~ *Bowen*
absent

Motion to approve minutes of June 20, 2022: Reliford motioned to accept the meeting minutes and Powers seconded.

Old Business:

- Review Master Plan : Chairman Mueller has reached out to Wade Trim as to what we need to do and how much it will cost. We are waiting to hear back from them.

New Business:

- Look at Park Planner and see steps and cost as to what would need to be done and who to contact.

Correspondence:None

Motion to adjourn meeting made by: Reliford, seconded by Powers.

*Sincerely,
Joan Bowen*

*Motion to accept minutes made by Roose,
seconded by Powers*

Emmett Township Planning Commission
Meeting Minutes
August 15, 2022

Meeting called to order at 7:15pm

Roll Call: Reliford, Mueller, Bowen, Roose, Powers present

Minutes Approved for July 18, 2022 made by Roose, seconded by Powers

Guests: KOA Campground Owners, employees, engineer from BMJ Engineering
The Whisky Barrel owners

Meeting Minutes:

- KOA Campground submitted a plan application. The commission reviewed the engineered drawings for their new parking lot.
Reliford made a motion, seconded by Powers, to approve their Property Improvement request, which is allowed under our Special Land Use to add the new parking lot. No public hearing is needed for this improvement.
Roll call vote was taken: Roose, Powers, Mueller, Reliford, Bowen – all ayes
- Reviewed the drawn site plan with the owner of The Whisky Barrel, showing the layout of their outside patio and motorcycle parking space.
Reviewed the LED sign information. Chairman Mueller requested a site plan showing the fence around the outside smoking patio and placement of the LED sign.
They were also asked for a Letter of Intent for the sign size and usage.

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 8.15 pm by Reliford, seconded by Roose

Respectfully Submitted by Secretary,


Joan Bowen

Motion to approve by Roose, 2nd by Reliford

Emmett Township Planning Commission
Meeting Minutes
September 19, 2022

Meeting called to order at 7:10pm

Roll Call: Reliford, Mueller, Bowen, Roose, Powers present

Minutes Approved for August 15, 2022 made by Roose, seconded by Reliford

Guests:

Meeting Minutes:

- Discussed getting the 2020 census numbers from the township clerk
- Listed updates to the Master Plan. Also decided to create a page to add to the front or back of the Master Plan noting the updates and the dates updated/revised.

There were no matters pertaining to the General Public

There was no correspondence

- Reviewed letter from Dept of Ag re: sheep and llamas being raised on Bryce Rd. Determined they met the Right to Farm Act requirements.

Motion to adjourn made at 9:00 pm by Powers, seconded by Reliford

Respectfully Submitted by Secretary,

Joan Bowen

Emmett Township Planning Commission
Meeting Minutes
October 17, 2022

Meeting called to order at 7:40pm

Roll Call: Roose, Mueller, Bowen present; Reliford, Powers absent

Minutes Approved with correction (planning commission reviewed the letter from Dept of Ag in September and is waiting for their determination for the property owner to raise sheep and llamas under the Right to Farm Act) for September 19, 2022 made by Roose, seconded by Bowen

Guests: None

Meeting Minutes:

- Bev is going to get us 2020 census numbers
- Started making revisions/amendments to the Master Plan, i.e.: updating the State Hwy M-21 to Old State Hwy 21, misc spelling and numbering corrections

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 9:00 pm by Roose, seconded by Bowen

Respectfully Submitted by Secretary,


Joan Bowen

Motion to approve by Powers, seconded by Bowen

Emmett Township Planning Commission
Meeting Minutes
November 21, 2022

Meeting called to order at 7:15pm

Roll Call: Powers, Mueller, Bowen present; Reliford, Roose absent

Motion to approve minutes of October 17, 2022 made by Powers, seconded by Bowen

Guests: None

Meeting Minutes:

- Discussed Master Plan. Planning Commission wants to update Master Plan with 2020 census, including ethnicity, ages, all demographics, etc..

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 9:00 pm by Powers, seconded by Bowen

Respectfully Submitted by Secretary,


Joan Bowen

Motion to approve made by Roose, seconded by Powers

Emmett Township Planning Commission
Meeting Minutes
December 19, 2022

Meeting called to order at 7:05pm

Roll Call: Powers, Mueller, Bowen, Reliford, Roose present

Motion to approve minutes of November 21, 2022 made by Roose, seconded by Powers

Guests: None

Meeting Minutes:

- Discussed Master Plan. Planning Commission wants to update Master Plan with 2020 census, including ethnicity, ages, all demographics, etc.. Will gather and update the census info from the census website
- Discussed the list of changes being made in the Master Plan to show at public hearing and to the county.

There were no matters pertaining to the General Public

There was no correspondence

Motion to adjourn made at 9:00 pm by Reliford, seconded by Roose

Respectfully Submitted by Secretary,


Joan Bowen

*Motion to accept made by Reliford,
seconded by Powers*